

Topic: Risk Assessments and Toolbox Talks

There is no prescribed method to carry out a risk assessment in law. However, health and safety legislation and the Scout Association policies require that risk assessments are done, irrespective of the method, which must be **suitable and sufficient**.

What does suitable and sufficient mean?

→ '**Suitable**' means the assessment is thorough enough to identify hazards which may cause harm.

→ '**Sufficient**' means, the assessment is proportionate to the level of risk.

Remember

Where there is a high risk of harm, more robust measures to control the risk are required.

Large Risk Assessments and Toolbox Talks

→ A large risk assessment can be effective when supported with targeted, bite-sized 'toolbox talks' that break down complex control measures into daily, actionable safety actions and behaviours.

What is a Toolbox Talk and how are they delivered?

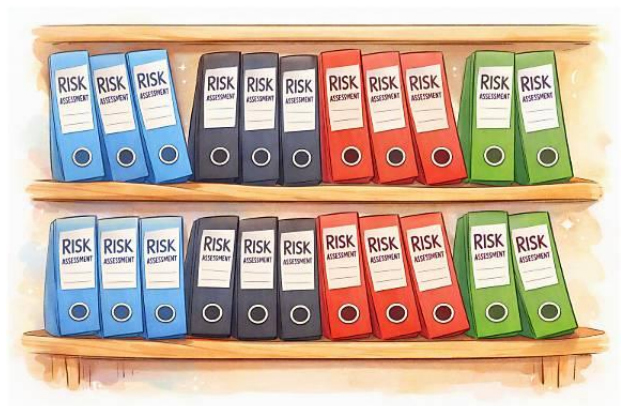
→ A Toolbox Talk is a briefing to pass on important health, safety, and emergency arrangements to a team before they start a task.

Remember

Briefing the safety arrangements is an important step to make sure the measures identified to reduce risk of harm are understood and followed during the task.

→ Risk assessments could also be task based.

- ✓ This would allow a large event to draw on a library of risk assessments and use those tasks relating to the event.
- ✓ Each task-based risk assessment would be supported by its own 'Toolbox Talk'.

**Remember**

Other approaches may also be taken providing they are 'suitable and sufficient'.