

VOLUNTEER
VACANCY PACK
ASSISTANT REGIONAL
COMMISSIONER
(EXPLORER SCOUTS)

ABOUT SCOUTING



Every year we help 400,000 Young People in the UK enjoy new adventures; to experience the outdoors, interact with others, gain confidence and have the opportunity to reach their full potential. And it's not just Young People who can get in on the action. Working alongside our youth members are thousands of adult volunteers, with a huge variety of roles and opportunities available.

To find out more visit www.scouts-scotland.org.uk

Volunteering With Us



Volunteering with us is easy, fun and offers many opportunities for gaining externally-recognised qualifications. Why not strengthen your CV while making a real impact on the lives of Young People?

How much time you give is up to you, and you don't need any previous experience. We have a huge variety of roles to suit everyone, and whatever you choose we'll make sure you're properly trained and supported.

How You Can Help



We're looking for someone to provide support to grass-roots volunteers working directly with young people. Want to give something back to the community? As Assistant Regional Commissioner (Explorer Scouts) you will support and guide adults and help them deliver the best possible Scouting to young people.

Up For The Challenge?



Thank you for your interest in volunteering with The Scout Association. Contained in this pack is a role description and person specification for the role above. If you think you are the right person for this role, or if you know someone who might be, please complete the nomination/application form at the end of the document and return it to the address at the bottom of the form. If you would like more information or if you'd simply like to discuss the role please get in touch with:

Name: Phone:
Email:

Scottish Headquarters

Tel: 01383 419 073
Email: shq@scouts-scotland.org.uk
Web: www.scouts-scotland.org.uk
Facebook: www.facebook.com/scottish.scouts

Information Centre

Tel: 0845 300 1818
Email: info.centre@scouts.org.uk
Web: www.scouts.org.uk
Facebook: www.facebook.com/scoutassociation

ROLE DESCRIPTION

Assistant Regional Commissioner (Explorer Scouts)

This vacancy is for

Name of Scout Region	
Located	

This Region has

Number of youth members	
Number of adults	

The Regional Commissioner is	
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Purpose of the role

The Assistant Regional Commissioner (Explorer Scouts) is a key role which has responsibility for ensuring that adult leaders working directly with our 14-18 Explorer Scout Section are supported and that a quality programme is being delivered to the young people.

The role also requires the right individual to:

- Provide leadership of Scouting in the Region
- Ensure that good quality Scouting is delivered to Young People
- Develop Scouting in the Region
- Promote and maintain the policies of The Scout Association
- Positively manage and support adults, defining role and responsibilities

Responsible to

Regional Commissioner

Main Contacts

Regional Commissioner, Assistant Regional Commissioners (especially Assistant Regional Commissioner (Scout Network/Section Support)), Regional Advisers, Regional Executive, District Commissioners, District Explorer Scout Commissioners, District Explorer Scout Leaders, District Active Support, Chief Executive and staff at Scottish Headquarters, Scottish Headquarters Explorer Scout Commissioner, other Assistant Regional Commissioners (Explorer Scouts), other statutory and voluntary youth organisations, local authorities

Appointment requirements

- Understand and accept The Scout Association's policies
- Satisfactory PVG clearance
- Completion of a Wood badge within 3 years of appointment, including manager specific modules as detailed in the Adult Training Scheme

Main Responsibilities

- Maintain and grow the Explorer Scout Section in the Region
- Ensure that there is an Explorer Scout provision in each District
- Support the recruitment and induction of District Explorer Scout Commissioners and supporting their training
- Supporting recruitment and retention of membership
- Building relationships with external bodies

Core Tasks

Work in partnership with the Regional and District Teams

- Develop and maintain a positive image of the Section locally, both inside and outside of Scouting
- Takes on board equality issues at all times in relation to the role

Work in partnership with Regional Executive

- Keep Executive advised of financial and other resource requirements
- Attend regular meetings of the Regional Executive

Work in partnership with District Teams

- To support local initiatives to recruit and retain membership
- To ensure that there is an Explorer Scout provision in each District supported by a District Explorer Scout Commissioner
- Ensure effective communication between the Region and its Members and potential members aged 14-18

Work in partnership with District Explorer Scout Commissioners

- To hold regular meetings to discuss current issues, share good practice and develop strategy to achieve sectional aims
- To ensure effective communication between District Explorer Scout Commissioners and the Districts and other bodies with which they work
- To ensure effective links between Scouts and District Scout Networks including contact between Scout Troops, District Explorer Scout Commissioners and District Scout Network Leaders
- To ensure that Members are involved in the management of the Section and that they are trained in order to participate fully in that role
- Represent Regional Commissioner within Region when appropriate
- Represent Region at meetings with other Assistant Regional Commissioners (Explorer Scouts/Section Support)
- Communicate views expressed arising from meetings with Regional team
- Inform Scottish Headquarters of Regional and District needs and issues
- Liaise with Scottish Headquarters Commissioners and Advisers as appropriate
- Develop and maintain good working relationships and seek contacts both internal and external to Scouting within the Region
- Show personal commitment to The Scout Association's aims and training

Person Specification

Should be able to demonstrate

- Experience which is relevant to the Explorer Scout Section
- Ability to relate to young people
- Good communication and interpersonal skills
- Ability to lead a team
- Able to deliver as promised
- Initiative
- IT skills
- Ability to motivate and enthuse others

Nomination and application form

Assistant Regional Commissioner (Explorer Scouts)

If you think you know just the right person for this role, or are interested in the role yourself, please complete the form below

Name of nominee or applicant			
Address			
Telephone	Daytime	Evening	
Email			
Membership number			

Please explain why this person is suitable for this role, including relevant professional and voluntary experience from inside or outside Scouting (refer to role description)

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Please describe the relevant skills that this person has for the role

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Please outline why you felt motivated to complete the nomination/application

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Please complete this section if you are nominating someone else for this role

Nominated by			
Address			
Telephone	Daytime	Evening	
Membership number (if applicable)		Date	

This form should be returned to _____ by _____